

MARCH 1994



VOLUME: 4:3

SQI Update ''Team Work''

All For One and One For All

If, as the old adage has it, two heads are better than one, then imagine how effective four or more would be at solving a problem. Teamwork works, as long as the members of the team are committed to working for the benefit of the group, and not for individual glory. Do you have the qualities of an effective team worker? Here's what is called for:

■ Contributing your best. Don't hold back because other people are around to shoulder the load or fill in for you. Or because you fear that you might be wrong. Or that your comments might hurt someone's feelings.

Respecting other people's contribution. Follow the Golden Rule. You wouldn't want your ideas to be met with sarcasm or dismissed out of hand. Have the same consideration for your teammates.

■ Being willing to compromise. Since teams make decisions by consensus, you should be prepared to negotiate important points.

■ Supporting the decisions of the team. It's your obligation to support the team in public, even if you voted with the minority. Badmouthing a decision or a player will only undercut the effectiveness of the team.

■ Being enthusiastic. It's contagious and will help galvanize the whole group.

Listening carefully and asking questions. Don't be shy. You may not be the only one who is uncertain, unclear, or confused.

■ Keeping the goal of the team uppermost in your mind. Your personal agenda should take second place.

"The way a team plays as a whole determines its success. You may have the greatest bunch of individual stars in the world, but if they don't play together, the club won't be worth a dime."

-Babe Ruth

Need a gift for family or friend or just a card to say "Hello" - The Brighton Medical Center Gift Shop has just what you are looking for - even though you may be distracted by the activity and fantastic aromas emanating from our first class cafeteria, stop by and see our selection of gifts and cards for infants, birthdays, get well greeting and "just because" presents.



The BMC Gift Shop has been a handy resource for patients, employees and visitors through the years with it's warm and cuddly

stuffed animals, the gorgeous floral arrangements and the many other gifts to please patients, friends and employees.



Please stop by and visit!

Employee Spotlight

Larry Pierce (Pharmacy) was honored with the Pharmacist of the Year Award for 1994. He also received the Marco Gasbarrone Award which is given to honor the Lifetime achievements and contributions that Larry has given to the Pharmacy Profession.

In addition to these two prestigious awards, Larry was recently considered to run for the Presidency of the American Society of Hospital Pharmacists. Congratulations!!



Support Service Associates (SSA) graduation celebration hold on February 24, 1995.

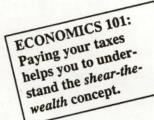
Up Coming Events

- April 23-29, 1995 National Volunteer Week (Volunteer Banquet April 24)
- National Hospital Week May 7-13, 1995 **BMC Employee Appreciation Day** (To be announced)
- 0 Employee Recognition Day May 19, 1995 **Sheraton Tara Hotel**

Tax Day Fun!

Laughter Helps
The Medicine
Go Down





Whenever your ship comes in, the government is ready to dock it.

GREAT UPDATE

Michelle Boileau, Phlebotomist, Laboratory Services, is March's GREAT Employee Winner



Michelle Boileau

Congratulations to Michelle Boileau, Phlebotomist, Laboratory Services, who was selected as the March GREAT EMPLOYEE Award Recipient!

Michelle has been employed at Brighton Medical Center since July 27, 1992. She was nominated by many employees who felt she exhibits outstanding Service Quality skills and abilities. Here is a summary of the comments that appeared on the nomination forms:

Michelle is a morale builder with enough positive, enthusiastic attitude for 5 people. She is always upbeat and promotes teamwork. She does the best she can with the system to try to eliminate extra blood draws on patients. Michelle is very friendly and caring to all her patients she has contact with going above and beyond the call of duty. An excellent, dependable phlebotomist even with those "hard to get" patients. Michelle is always coming up with fun things for us to do - like the Valentine's Day Party - to promote positive feelings. She bakes cakes for us too!!!

As Brighton's GREAT Employee Award recipient, Michelle received a framed GREAT Employee Certificate, a silver Great Lapel Pin, an engraved name plate on the GREAT Employee plaque in the main lobby, a \$50 Maine Mall Gift Certificate, 20 free lunch passes to the cafeteria and a reserved parking space in the physician's row near the front of the hospital.

The Great Employee is selected each month from one of the 15 Employee Spotlights of the Month. Each Employee Spotlight of the Month receives a \$25 Maine Mall Gift Certificate. Every employee of BMC is

responsible for nominating one employee from their Department Grouping to be the Employee Spotlight of the month. Nomination forms can be found in the Human resources Department or nominations may be made via the Office Automation (OA) message system. All nomination forms and OA messages should be sent each month to the current Employee Spotlight of the Month for your Department Grouping. Employees are also encouraged to elect employees from other departments by sending the nomination to that Department Groupings current Employee Spotlight of the Month.

Congratulations to the 15 Employee Spotlights for the month of March in the following Department Groupings:

- #1. Nursing Administration, Education & Health Resources, Print Shop, SQI, Executive Offices, Community Services and Development, Business Office, Patient Registration, Central Scheduling Deanna Andrews - Assistant to the President
- #2. 1 Care- Barbara Young, LPN III
- #3. 2nd Floor- Sandra Holloman, RN II
- #4. Peds, OBS/Prenatal/GYN Vicki Henson, RN II, Peds
- #5. SCU, Respiratory Mary Foley, RN, III
- #6. Surgery, PACU, ASU, Pre-Admission, Special Services Diane Green, RN II, ASU
- #7. Emergency Services Kim Frost, RN II
- #8. Laboratory Michelle Boileau, Phlebotomist
- #9. Radiology Barbara Hobbs, Coordinator
- #10. Materials Management Charles Camic, Central Sterile Tech.
- #11. CHP/PT/OT -Nancy Gary, Medical Assistant II
- #12. Performance Improvement, Medical Affairs/ Education /Physician Coordinator, Interns/Residents, HIMS/Library Happy Copley, Librarian
- #13. Food & Nutrition Services John Taylor, Director
- #14. Facilities Management Pete Rodriguez, Environmental Services Tech.
- #15. Pharmacy, Accounting, Information Services, Telecommunications, Human Resources, Employee Health, Chaplain - Nancy Goodspeed, Cost Accountant

Congratulations!!!

Human Resources Update

By Human Resources Staff

MILESTONES

NEW EMPLOYEES

Michael A. Ayotte
Michelle D. Edwards
Shane P. Ellis
Thomas A. Hagerty
Jim D. Halpin
John S. Hufstader
Bruce A. Maasbyll

-Information Services
-Nursing, 2ND Floor
-Nursing, 2ND Floor
-Nursing, 2ND Floor
-Food & Nutrition Services
-Information Services
-Pharmacy

Aaron W. Rousseau -Food & Nutrition Services

1 YEAR

Marguerite Bedard -Telecommunications
Deborah A. Chamberlain -Nursing, Administration
Elizabeth M. Keller -Human Resources
Brenda J. O'Brien -Nursing, OBS

Deborah Pepper-Dougherty-Food & Nutrition Services
Monica L. Prokopchuk
-Nursing, 2ND Floor
Cheryl A. Rickman
-Surgery, Administration

5 YEARS

Andrea Baillargeon
Charles Caruso
Denise Gay
Nancy Goodspeed
Kenneth R. Logue
Barry M. Williams
-Radiology, Administration
-Information Services
-Center for Health Promotion
-Accounting
-Environmental Services
-Accounting

arry M. Williams
-Accounting
10 YEARS

Donna J. Graham

Norma L. Willis

-Food & Nutrition Services
-Cardiology
15 YEARS

Maxey B. Havey -Nursing, OBS
Rhoda Libby -Nursing, OBS
Patricia Merrill -Laboratory



Wellness Program Update

Congratulations to the following employee(s) who have completed the Level I Incentive Goals and have received all Level I Incentives including a Water Bottle, Wellness Mug, T-Shirt, Duffle Bag, Sweatshirt and the grand prize of 4 hours of PTO time.

> NAME Mike Harkins

<u>DEPARTMENT</u> -Facilities Management The following employee(s) have successfully completed the first hurdle of the Level II Incentives. For their accomplishment they received a \$10 gift certificate to the Maine Mall.

NAME
Shirley Buzzell
Nancy Goodspeed
Lois Lefebvre
Mark Simpson

DEPARTMENT
Environmental Services
Accounting
Special Services
Medical Affairs

The following employee(s) have completed the second hurdle of the Level II Incentives. For their accomplishment they received a BMC Wellness Fanny Pack.

NAME DEPARTMENT
Shirley Wallace Food & Nutrition

The following employee(s) have successfully completed the third hurdle of the Level II Incentives. For their accomplishment they received BMC Sweatpants.

NAME DEPARTMENT
Dana Davidson Radiology
Donna Desimio Emergency Services

Joan McPhail Employee Health

The following employee(s) have successfully completed the fourth hurdle of the Level II Incentives. For their accomplishment they received a \$25 gift certificate to the Maine Mall.

NAME DEPARTMENT
Joanne Biery PACU
Norma Hemphill ASU

Joan McPhail Employee Health

Congratulations to the following employee(s) who have successfully completed the FINAL hurdle of the Level II Incentives. For their accomplishment, they received a \$75.00 gift certificate to the Maine Mall.

NAME DEPARTMENT
Jackie Bamford Emergency Services

"Someone Thinks You're GREAT Recipients"

Environmental Services: Chris Coyle, Joyce Marin, Peter Rodriguez; Information Services: John Murphy; Nursing Administration: Mechelle Turcotte; 1 Care: Carol Wentworth

